

Nonprofit Consultant Assistant - Volunteer Position

Description

The Nonprofit Consultant assistant is an unpaid virtual volunteer position. He/she will work closely with the Executive Director and board of directors to assist and collaborate on fundraising and long-term strategic planning, designed to support our by-laws, guidelines and current strategies. He/she may also provide support to volunteer committees and seek to increase volunteer capacity and collaboration.

This volunteer position directly contributes to American SPCC's vision and mission to promote social impact to end abuse and improve children's lives, via the organization's advocacy, awareness, and education initiatives. Predetermined issues promoted by American SPCC include, but are not limited to: child abuse, child neglect, child sexual abuse, child exploitation, trafficking, bullying, cyberbullying, domestic violence, foster care, child safety, shaken baby syndrome and positive parenting.

Duties and Responsibilities

The Nonprofit Consultant Volunteer expectations may be:

- Support business development efforts.
- Discussions and liaise with executive staff to facilitate strategic planning.
- Maintain and promote organization's image and reputation.
- Draft proposals, including proposed budgets and workplans.
- Assist and consult on day-to-day organizational project management.
- Support our organization's active marketing campaigns and fundraising activities to promote our vision and mission.
- Plan, develop and implement new fundraising and creative marketing plans and strategies to maximize social impact.
- Source and implement grant and sponsorship programs.
- Provide coaching to nonprofit leaders and volunteers.
- Assist in volunteer recruitment and management.
- Assist in updating website and marketing content.
- Develop and maintain relations with key national and regional media contacts.

Skills & Personal Traits

- Passion and commitment for helping organizations achieve greater social impact.
- Strong desire and capacity for professional challenges and growth.
- Strong analytical mind and able to hold the big ideas while focusing on the details.
- Interpersonal experience at an executive level.
- Ability to lead teams and facilitate groups where appropriate.
- Marketing and public relations skills.
- Computer proficiency with advanced skills in Microsoft Office, internet and social media.
- Exceptional organizational skills and attention to detail.
- Excellent oral communication, presentation, and interpersonal skills.
- Strong research and writing skills.
- Self-initiated, results orientated, problem solver
- Ability to adhere to deadlines.
- Works well independently and proactively as part of a team

Qualifications/Requirements

- Graduate degree in a relevant field.
- Consulting experience preferred.
- Relevant work experience and interest in nonprofit sector.
- Experience in strategy, program design and/or organizational development for nonprofits.
- Interest in advocating for children and raising awareness of child abuse and bullying.
- Ability to maintain the “voice” and reputation of an organization.

Term/Commitment

This position requires a minimum 3-month commitment for an average of 2-4 hours per week, which will be completed virtually in the Nonprofit Consultant Volunteer's own office or home. Position commitment is subject to renew and extension by agreement from both parties.

Requirements

Please send completed [application](#), along with three reference letters and a copy of resume or CV.

PLEASE NOTE: If for some reason, your position requires you to be in direct contact with minor children, a personal background check will be required. No exceptions.

Benefits and Recognition

This virtual position provides valuable experience for individuals with a keen interest in the nonprofit sector or consultancy field, and anyone dedicated to the positive physical, emotional, and intellectual development of children and youth in the United States.

Our volunteers are highly valued members of the American SPCC team and contribute to making a significant difference in the successful execution of American SPCC's vision and mission, our advocacy, awareness, and education initiatives, and helping promote social change to end abuse. American SPCC will provide milestone acknowledgements and reference letters for all volunteers who successfully complete their volunteer placement.

About American SPCC

American Society for the Positive Care of Children was founded in 2011 as a 501(c)(3) nonprofit charitable organization from the strong desire of one caring individual to make a difference in the lives of abused children in America.

We believe that childhood should be fun for kids. A time to learn, be nurtured, and loved. Childhood shouldn't hurt, but the harsh reality is that for many American kids, childhood not only hurts, but is often fatal. Millions of American children experience devastating childhoods, with long-term debilitating effects. In America, children are being abused and dying every day. Child abuse, neglect, exploitation, and bullying are at epidemic levels in the United States.

Every day at American SPCC, we ask the question, what can we do to have a positive impact on the lives of children today, tomorrow, and in the future?

American SPCC is devoted to promoting social change to end abuse, leading to a safer, healthier, and happier world for children. Through our advocacy, awareness, positive parenting, anti-bullying, and social media campaigns, we advocate for American children and raise public awareness to help end child abuse in all forms. Together with our community of supporters, we give a voice to the 'voiceless' — the abused, neglected, bullied, and marginalized children of America.

There's NO excuse for child abuse! If you believe children don't deserve to be abused or bullied, join us, as we fight against the epidemic of child maltreatment, and bullying in America. Apply today!

Social Impact • End Child Abuse • Improve Children's Lives!

[Apply Now](#)

email: volunteer@americanspcc.org

